

**BYLAWS OF THE
JACKSON COUNTY HORSEMAN'S ASSOCIATION, INC.**

**ARTICLE I
Name and Location**

Section 1. The name of this corporation shall be: THE JACKSON COUNTY HORSEMAN'S ASSOCIATION, INC.

Section 2. The principal office of the corporation shall be at Medford, Oregon.

Section 3. The Corporation may also have offices at such other places as the Board of Directors may from time to time appoint, or the business of the Corporation may require.

**ARTICLE II
Purpose**

Section 1. The purpose shall be to promote in all ways the interests of equine activities in the territory served by this club and promote the acquisition of public facilities in Jackson County, Oregon and to do any and all other things necessary to advance the prosperity of equines and equine activities and to cooperate with all other groups interested in the promotion of equine activities and good sportsmanship.

**ARTICLE III
Membership**

Section 1. There shall be five classes of membership. 1) Family membership: two adult members and children living in same household. 2) Single membership: Junior (9 through 17 years) or Adult (18 year or older). 3) Lifetime membership: current members selected by the Board of Directors based on length of time and history with the club. Lifetime members shall be exempt from dues, but retain all privileges of membership. 4) Honorary membership: individuals who have been chosen by the Board of Directors that have made notable contributions of service and support. Honorary members shall be exempt from dues and are entitled to all privileges of membership, but shall have no voting rights nor may hold an office. 5) Associate membership: clubs or organizations. Each membership is entitled to one vote and may not hold an office. Each member, age 15 years or older, in membership categories 2 and 3 shall be entitled to one (1) vote. A family membership, category 1, shall be entitled to two (2) votes. .

Section 2. The annual dues for the membership shall be payable on January 1st and delinquent after the regular meeting of the membership in February.–Non-payment of dues shall automatically forfeit membership and all privileges of membership. When there are no other objections, a member in arrears may be reinstated by paying delinquent dues in full. Any member shall not be considered in good standing so long as delinquent dues remain unpaid. New members joining after September 1st shall be considered a member in good standing through the next calendar year.

Section 3. Notice of annual dues payable shall be sent to the members, at their last known address, not less than fifteen (15) days prior to the first day of January of each

year. Proper receipts, certificates, or membership cards shall be issued upon payment of fees.

Section 4. All voting members in good standing shall have equal rights, interests and responsibilities with respect to the Club and its property.

Section 5. A 2/3 majority of the voting membership present at a regularly scheduled meeting may vote for termination of any member if due cause is presented. Due cause may include, but not limited to: not following the rules set forth by the organization, acts deemed detrimental to the organization's well being, and/or threats towards the organization. Reinstatement is possible with a 2/3 majority vote of the membership present at a subsequent regularly scheduled meeting.

**ARTICLE IV
Meetings**

Section 1. An annual meeting of the membership shall be held on the second Wednesday in January of each year. Notice setting the time, day, and place of the meeting shall be mailed and/or e-mailed to each member not less than ten (10) days prior to the date of the annual meeting.

Section 2. At the annual meeting of the membership, the Board of Directors shall be elected to serve for one (1) year term for the office they are elected to and until their successors shall be elected and qualified. Reports of the affairs of the Association shall be made and considered, and any other business may be transacted which is within the power of the membership.

Section 3. If, for any reason, the annual meeting shall not be held, the election of the Board of Directors shall be held at a special meeting of the membership called for that purpose.

Section 4. In addition to the annual meeting, regular periodic meetings of the membership may be held at such time and place as agreed upon by the membership.

Section 5. Special meetings of the membership may be called at any time and any place by the President, and in his absence, by the Vice President or by the Board of Directors; or, it shall be the affirmative duty of the Board of Directors, the President or Vice President to call meetings whenever requested to do so by twenty (20) percent or more of the voting membership.

Section 6. Notice of the time and purpose of all meetings shall be mailed and/or e-mailed to each member not less than ten (10) days before the date.

Section 7. The President, or in his/her absence, the Vice President, shall preside at all meetings of the membership.

Section 8. At every scheduled meeting of the voting membership, each member shall be entitled to cast one vote in person or by proxy. All proxies shall be in writing and shall be filed with the Secretary of the Corporation and entered in the minutes of the meeting.

Section 9. The voting membership present shall constitute a quorum for the transaction of any business at any membership meeting.

Section 10. Order of business:

The order of business at all meetings of the organization shall be as follows:

1. Meeting called to order
2. Roll Call of Board of Directors
3. Review of the minutes of the previous meeting
4. Treasurer's Report
5. Special Committee Reports
6. Unfinished Business
7. New Business
8. Program (if any)
9. Drawings & Adjournment

Any deviation from the program will be conducted in accordance with the latest version/revisions in "Robert's Rules of Order".

ARTICLE V Board of Directors

Section 1. The business and property of this Corporation shall be managed by a Board of seven (7) Directors, who shall be elected by the voting members. Directors must be voting members in good standing, 18 years or older. They shall receive no compensation for their services. No member may hold more than one position concurrently.

Section 2. The Board of Directors shall be composed of four officers and three board members. The Board Members shall have the following duties:

Sunshine – Shall send out greeting cards to members when deemed necessary.

Hospitality – Shall be at the regularly scheduled meetings to open the building, start the refreshments and be responsible for closing up after the meetings.

At Large – Shall be available to perform any duties of the other Board Members or Officers when requested by the President.

Section 3. In addition to the Board of Directors, a Junior Board Member may be appointed to serve on the board for a one-year term (re-appointment acceptable). This person shall act as a liaison to other juniors, report on junior activities and encourage other juniors to join the club. Any junior member (age 15 to 17) in good standing may apply to the Board for the position. The Board will be responsible for reviewing the candidates and selecting one Junior Member. If the Board feels none of the candidates are acceptable, the position may be left vacant.

Section 4. The Field Services Representative position is filled by appointment of the Board of Directors with the approval of the membership. This position acts as the liaison between private and government entities (Forest Service, BLM, City, etc.) to ensure the club is kept up to date with equine issues and will report any new information at regular monthly meetings. This representative will also schedule work parties in cooperation with the entities requesting assistance.

Section 5. Vacancies in the Board of Directors may be filled, by appointment, for the unexpired term by the remaining Directors at any regular or special meeting of the Directors

Section 6. Meetings of the Board of Directors shall be held at such time and place as may be called by the President or in his/her absence by the Vice President, or by any three (3) members of the Board. Attendance at the meetings is not limited to the Board Members and shall be announced to the membership either at the monthly meeting or via e-mail.

Section 7. At each annual meeting of the membership, the Board of Directors shall submit a statement of the business done during the preceding year, together with a report of the general financial condition of the Corporation and of the condition of its tangible property.

Section 8. The Board of Directors shall create a budget for the coming year, and submit it to the general membership for approval at the December meeting. All expenditures over and above the yearly budget shall be approved by the general membership.

Section 9. Any member of the Board of Directors may be removed at any time by a majority vote of the Board. Grounds for dismissal include, but are not limited to, missing two consecutive meetings without notifying the President or Secretary.

Section 10. Any five (5) members of the Board of Directors shall constitute a quorum for the transaction of business at any board meeting thereof.

Section 11. Any action taken by a majority of the Directors, although not in a regularly called meeting of the board thereof is assented thereto in writing by all the Directors, shall always be as valid and binding and effective in all respects as though passed by the Board in regular meeting assembled.

Section 12. The Board of Directors shall review the membership dues annually. If it is found an adjustment needs to be made, the Board may submit it to the membership for approval at any regular meeting.

ARTICLE VI Officers

Section 1. The Officers of the Association consist of a President, Vice President, Secretary and Treasurer. The immediate past President, not holding a current office, shall act as advisory to the Board as a non-voting member.

Section 2. The PRESIDENT shall preside at all Board meetings and all meetings of the membership. He/she shall have general supervision over the other officers and shall act as general manager of the affairs of the Corporation. He/she shall sign all written contracts for the Corporation and shall perform all other duties which are incident to the office. In case of the absence of the President or disability of the President, the Vice President shall perform these duties.

Section 3. The VICE PRESIDENT shall preside over meetings and maintain decorum in the absence of the President. The Vice-President will also act as a liaison between members and the Officers.

Section 4. The SECRETARY shall have custody of all the books and records of the Corporation, shall execute all legal documents of the Corporation together with the President, and shall keep the minutes of all the meetings of the Board of Directors and the membership. He/she shall handle the club correspondence and be responsible for obtaining the US mail, unless otherwise agreed upon by the Board. The Secretary shall maintain a current membership roster and have available to all active members upon request.

Section 5. The TREASURER shall have custody of all books and records of account of the Corporation and shall have custody of all money and securities of the Corporation. He/she shall give bond if required by the Board of Directors to do so with sureties as it may require conditioned upon the faithful performance of the duties of the office. The Treasurer shall sign all checks of the Corporation, but may delegate such duties as necessary to assist in collecting funds pertinent to the Corporation. The Treasurer shall submit records of accounts, together with all vouchers, receipts, records, and other papers, to the Board of Directors for its examination and approval as often as may be required. The current Treasurer and the immediate past Treasurer, if not the same person, shall participate in an annual audit of the books performed by volunteer members no later than February 1 of each year.

ARTICLE VII
Rules & Conduct

Section 1. All events and trail rides sponsored by this organization must be conducted according to the rules adopted and approved by the Membership. These rules include, but are not limited to the following: 1) Riders under 18 years of age are encouraged to participate, but must be accompanied by a responsible adult rider; 2) guests on monthly club rides must be accompanied by a current member; 3) dogs and stallions are prohibited unless otherwise stated; 4) all children 12 years of age and younger will be required to wear a safety helmet while riding in any event or activity sponsored by the club. Activities to be sponsored by the club must be approved by the general membership prior to said activity or sponsorship.

Section 2. Any member of this Corporation may be suspended by the Board of Directors if found guilty of willfully misrepresenting a horse in any private or public sale or show in either pedigree or soundness. Notice shall be sent by registered mail, return receipt requested, to the accused member at his last known address at least thirty (30) days prior to the date set for the hearing. The notice shall contain the alleged misrepresentation, the date, and the place at which it was made, the name of the accuser, and the date and place of the hearing before the Board.

ARTICLE VIII

Distribution of Assets Upon Dissolution of Club

Section 1. No member shall have any right, title, nor interest in or to any money or property given or contributed to this organization or which is raised by the organization itself, or no part of the income or net earning of the organization or of any contribution given thereto shall inure to the benefit of any member, or to any individual. In the event the organization is dissolved or disbanded and its affairs wound up in the manner provided by law, any funds or property remaining after paying and adequately providing for its debts and obligation shall be distributed and disbursed by the members of the then Board of Directors as trustee for the members to such non-profit, charitable, or educational institutions, or institutions as said Board of Directors in its discretion shall select and such distribution or disbursement of such funds or property shall be complete acceptance or discharge of any obligation that the officers of this organization might otherwise have to distribute any of said funds and property among members of the organization.

ARTICLE IX
Amendment

Section 1. These Bylaws may be amended or repealed by a 2/3 majority vote of the voting members of said Corporation present at a regular annual meeting or at any special meeting of the membership called for that purpose. Changes to the Bylaws must be provided, in writing, to the members no less than ten (10) days prior to the meeting.

ARTICLE X

Section 1. The fiscal year of the Corporation shall be on a calendar year basis.

Section 2. All funds of the Corporation shall be deposited in such banks as the Board of Directors may designate and shall be withdrawn only upon the check or order of such persons as are duly designated by resolution of the Board of Directors. At a minimum, two members of the current board shall be listed as signers for all bank accounts, but only one signature shall be required for check writing.

Adopted and Approved This 10th Day of March 1980
Amended and Approved This 13th Day of May 1992
Amended and Approved This 11th Day of January 1995
Amended and Approved This 12th Day of January 2000
Amended and Approved This 13th Day of December 2000
Amended and Approved This 8th Day of January 2003
Amended and Approved This 14th Day of January 2004
Amended and Approved This 9th Day of January 2008